



2024 NCDA Conference Call for Proposals

The Interconnection of Career Development and Mental Health: Strategies and Techniques to Promote Well-Being and Success

June 26 – June 28 , 2024

**June 25 – Professional Development Institutes
San Diego, CA**

TYPES OF PROGRAMS

- **Presentation:** 70-minute traditional format. *Appropriate for a more formal, expert topic presentation with multiple presenters.*
- **Roundtable:** Two consecutive 30-minute presentations at a roundtable that accommodates up to 20 people; no A/V equipment will be available. Roundtables provide a relaxed and interactive forum for presenters to share their work and ideas related to research, programs, and practical applications. *Appropriate if your topic of expertise is better suited for informal conversations. Roundtable presentations may not have more than 2 presenters.*
- **Professional Development Institute:** 4-hour in-depth workshop to be held pre-conference. *Appropriate for focusing in-depth on a topic and can include opportunity to practice skills or engage in discussions, while earning additional continuing education hours.*

CONFERENCE AUDIENCE

The National Career Development Association's Global Conference includes career counselors, educators, and consultants. They work in colleges, private practice, schools, business and industry, workforce, corrections and one-stop centers, agencies, and government. They call themselves counselor educators, career center staff, coaches, career services providers, consultants, directors, transition specialists, managers, labor market and employment specialists, and school counselors and administrators.

CONFERENCE THEME – *The Interconnection of Career Development and Mental Health: Strategies and Techniques to Promote Well-Being and Success*

Mental health issues/illnesses present unique challenges to students, employees, job seekers and retirees. Recognizing the significance of the importance of interconnection enables us to examine work experiences and thoughts and feelings that impact behavior to define and redefine career choices, employment challenges and work/life balance. There are different levels of mental health issues/illness, uniquely experienced by individuals at mild to moderate and unfortunately severe levels of distress.

Career practitioners can create an organized and supportive environment for this population to identify strengths and weaknesses that not only can be applied for job-related skills but also utilized in creating stability in practical areas of life. Mental health counselors can see the impact that a well-organized, consistent and skill building career search can have on reducing the anxiety, hopelessness and pessimism that is generated by career related issues. It is also helpful when working with a client to identify where their actions have contributed to their work experiences and to then examine the thoughts and feelings that impact their behavior. The potential internal turmoil that mentally distressed people suffer can make coping with the multitasking nature of the job search both overwhelming and discouraging.

Collaboration is useful in creating consistent, supportive environments that validate their experiences and work with them in managing their symptoms. We can create opportunities to encourage better career choices, healthier work environments, employee retention and smoother transitions from work life to retired life by providing hope and a sense of control and empowerment for those that we serve.

- Innovative and effective interventions and programs that address strategies and techniques focused on the interconnection of career development and mental health.
- Innovative and effective evidence-based applications that integrate theory, research, and practice.
- Innovative and effective interventions that highlight the unique personal and professional identities of career practitioners which can be leveraged to the benefit the different populations they serve.
- Innovative and effective strategies for meeting the career development needs of people across the life span and the significance of the impact of mental health issues and concerns, especially people from population groups that are underrepresented in the professional literature, servicers, and training (immigrants, people of color, women, sexual minorities, people with disabilities, limited income, etc.).
- Effective techniques used to build cultural competence and professional effectiveness of career practitioners, and/or the NCDA membership.
- Effective techniques used by practitioners to address the current social justice issues affecting careers of marginalized underrepresented groups and their mental health, well-being, and success.
- Effective techniques and innovative practices to assist career development providers with embracing the relevant evolving changes in the field.
- Innovative strategies to address the delivery of career assessments, guidance, occupational information, and related career development services.

PRESENTATION FOCUS AREAS

NCDA has seven (7) constituency groups. A large percentage of proposals are deemed to be applicable to a “general audience.” As such, having a proposal chosen from “general audience” group is much more

competitive than one that targets a specific constituency group. This should be considered when marking the group that best represents your target audience.

1. K-12 Career Counselors and Specialists
2. Counselor Educators and Researchers
3. Higher Education Career Center Counselors and Specialists
4. Career Counselors and Specialists in Business & Industry
5. Career Counselors and Specialists in Government and Public Agencies
6. Career Counselors and Specialists in Private Practice and Consulting
7. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
8. General Audience (applicable to all attendees)

SUBMISSION INFORMATION

Be clear and concise. Proposals are limited in length. Additional information will not be accepted or considered in the review process.

Submission Instructions: Proposals must be electronically submitted via the online form at www.ncdaconference.org. The submission form will be open Tuesday, August 9 through Monday, October 2, 2023. *Proposals NOT submitted via the online form WILL NOT be accepted for review.*

Correspondence regarding program proposal acceptance and confirmation will be made via email. A confirmation page will follow the submission screen once you click 'submit' on the form. You will also receive a confirmation email. If you do not see a confirmation screen following your submission or receive an email, please contact Mary Ann Powell at mpowell@ncda.org or phone (918) 663-7060.

Deadline for Submission: Monday, October 2, 2023, 12:00 am Eastern Time. Submissions will not be accepted after this date unless otherwise stated on the NCDCA website.

NBCC CONTINUING EDUCATION REQUIREMENTS

NCDCA is an NBCC Approved Continuing Education Provider (ACEP). For proposals to be eligible for NBCC Continuing Education (CE), the chair or lead presenter must meet specific presenter qualifications and present on topics appropriate for his/her level of experience/training. The CHAIR or LEAD PRESENTER must indicate an appropriate category for the session to be NBCC CE approved.

Category I presenters are qualified to present on topics including, but not limited to:

- Theories, principles, and techniques of counseling as applied to work and career
- Career counseling processes and resources, including, but not limited to, those applicable to specific communities and populations
- Career/life planning and decision-making models
- Life-work role transitions, including, but not limited to, outplacement and retirement counseling

Category II and III presenters may be accepted for topics including:

- Career development program planning, resources, and program evaluation
- Assessment of workplace environment for purposes of job placement
- Trends in job search
- Career avocational, educational, occupational, and labor market information, and resources and career information systems

You will be asked to select a category that matches your expertise:

- **Category I:** Holds a graduate degree **in mental health field** from a regionally accredited educational institution and is qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.
- **Category II:** Holds a graduate degree from a regionally accredited educational institution directly related to the subject matter presented and be qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.
- **Category III:** Be qualified by appropriate education, experience, and/or training to present/author the subject matter, or author the publication concerning the subject matter.

PROGRAM SELECTION/EVALUATION PROCESS

Selection: The NCDA Conference Program Committee will review all proposals. Final decisions will be based on quality, intended audience, and relation to the conference theme. **The presentation chair will be notified via email of acceptance or rejection of the proposal no later than Tuesday, December 5, 2023.** The presentation chair is responsible for communicating with others on the program.

If you do not receive an email notification of your acceptance or decline from NCDA by December 5, 2023, please contact Mary Ann Powell at mpowell@ncda.org or phone (918) 663-7060.

Evaluation: Each program proposal will be evaluated on the degree to which they meet the following criteria:

1. Demonstrates “best practice(s)” in career development
2. Relevant and timely to conference theme
3. Overall appeal of program content
4. Well-articulated presentation of program content

CONFERENCE REGISTRATION

Paid registration for the National Career Development Association's Global Conference is required of all presenters. Registration deadline for all presenters is Friday, March 1, 2024. **Failure to register by the deadline may result in cancellation of your program.** You must be available to present at any time scheduled during the conference (Tuesday, June 25 – Friday, June 28, 2024; PDIs will be held on Tuesday, June 25). Requests for specific days/times cannot be honored.

Check the NCDA website at www.ncda.org for up-to-date conference information. Online Conference registration will be available in late fall of 2023. Early Bird Conference Registration will be available until February 13, 2024.

Registration rates will range from \$499 - \$750 for full conference and \$250 - \$400 for a one-day registration. Discounted rates are available for students and retired attendees. Early bird rates will be available for those registering online prior to February 13, 2024.

A/V EQUIPMENT/INTERNET CONNECTIONS

Meeting rooms will be equipped with head table, screen, LCD/Data projector, electric, and Internet. Audio visual equipment such as flipcharts and audio connections are available upon request. Conference management will not provide computers, laptops, or any other type of electronic equipment. Presenters must bring their own laptop/tablet or incur the cost individually. No A/V equipment will be available for roundtable sessions. Internet connections will be available to presenters.

HANDOUTS

Presenters are responsible for providing digital files for upload to the conference app. Detailed instructions for uploading handouts will be provided.

PRESENTATION PROPOSAL REQUIREMENTS

Proposals should reference relevant literature and NCDA publications as applicable. Please limit your submission to the specific number of characters/words. Any additional verbiage will not be shared with reviewers. *Please review the Call for Proposals Information thoroughly before submitting your proposal to ensure you and your presenters agree with all requirements.*

Go to www.ncdaconference.org to submit your proposal electronically.

Only electronic submissions will be accepted.

1. Title of Presentation (100 characters or less)
2. Goals and Objectives— indicate clear, concise goals and objectives of the presentation (up to 100 words)
3. Program Description

- a. Abstract (50-word summary to appear in the conference program)
Advertise Appropriately. Please be sure the content of your presentation matches the title and description.
- b. Summary of information, program, service, resource, technique, theory, or research to be presented (up to 250 words)
4. Presentation Chair Contact Information
 - a. Name, title, institution/organization
 - b. Address, city, state, country, postal code
 - c. Phone, email
 - d. Education Level (bachelors, masters, or doctorate)
 - e. Mental Health or Counseling Related (Y or N)
 - f. NBCC Continuing Education Category. Please select I, II, or III
5. Additional Presenter(s) Information for program book printing purposes
 - a. Name, title, institution/organization, email
 - b. Education Level (bachelors, masters, or doctorate)
 - c. Mental Health or Counseling Related (Y or N)
 - d. NBCC Continuing Education Category. Please select I, II, or III
6. Presentation Focus: Choose **one** of the descriptions for your session's target audience.
 - a. K-12 Career Counselors and Specialists
 - b. Counselor Educators and Researchers
 - c. Higher Education Career Center Counselors and Specialists
 - d. Career Counselors and Specialists in Business & Industry
 - e. Career Counselors and Specialists in Government and Public Agencies
 - f. Career Counselors and Specialists in Private Practice and Consulting
 - g. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
 - h. General Audience (applicable to all attendees)
7. Program Type – Indicate which program type you prefer.
 - a. Presentation (60-70 minutes)
 - b. Roundtable (30 minutes)
 - c. Professional Development Institute (4 hours)
8. Relevance to Theme: (up to 100 words) *The Interconnection of Career Development and Mental Health: Strategies and Techniques to Promote Well-Being and Success*
9. A/V Equipment: List all A/V equipment requested. (A/V equipment is not available for roundtable sessions; Internet will be available for all presenters. Please note: Conference management will not provide laptops/tablets.

PRESENTATION RELEASES AND AGREEMENTS

The Presentation Chair must initial the following statement in the submission indicating your assent to its conditions:

- ✓ I understand that I, and all other presenters, must register for the National Career Development Association's Global Conference and pay the appropriate conference fee(s) by March 1, 2024.
- ✓ I understand that I must hold membership in NCDA.
- ✓ I understand and commit to present the program proposal for which I have submitted.
- ✓ Should my content include resources which are available for sale, I understand I cannot sell items during a presentation and only in the exhibit hall and only by the purchase of an exhibit booth am I entitled to sell resources.
- ✓ I understand and adhere to all the above and should I not adhere to any portion of this statement NCDA has the right to cancel my program immediately.

We look forward to receiving your proposal!

If you have any questions regarding the 2024 NCDA Global Career Development Conference please do not hesitate to contact [Mary Ann Powell](#), NCDA Convention Director.